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ABSTRACT

Part of a 4-volume set constituting a model to assist all school districts in Region 17 (Texas) in infusing comprehensive career oriented education into their existing instructional programs by 1980, this teacher guide contains materials for the second part of a 3-phase program designed to move the participant through a series of informational steps to a proficiency in developing comprehensive outcome based career oriented education topics. The Phase 2 (follow-up) volume contains three sections: Section I is a list of discussion topics designed to obtain feedback from participants after they have had some implementation experiences. Section J provides participants with additional career education curriculum resources (10 pages). Section K is a 1-page outline for a community resource file. (TA)

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EDUCATION SERVICE CENTER

REGION XVII

TEACHER GUIDE

FOR

CAREER ORIENTED EDUCATION

IMPLEMENTATION

WORKSHOP

PHASE II

(FOLLOW-UP)

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

CE 008 383

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TEACHER GUIDE

FOR

CAREER ORIENTED EDUCATION

IMPLEMENTATION WORKSHOP

PHASE II

(FOLLOW-UP)

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1. Discussion Topics

a. Career Oriented Topics Implemented

b. Activities that were Successful

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d. Personal Reactions and/or Feelings

2. Summary Sheet For Discussion Topics

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1. CAREER EDUCATION CURRICULUM RESOURCES

There have been many types of Career Education Curriculum Resources developed. Basically, these fall into two categories according to their source of development. They are TEACHER PREPARED and COMMERCIALLY PREPARED.

a. CATEGORY ONE includes many types of curriculum formats which have been used to assist teachers to infuse career education concepts into existing curriculum areas. The Region XVII Education Service Center Guidance Library has a collection of several hundred of this type of material. They represent a broad coverage of curriculum areas and topics from various geographical locations in the nation. The following is a partial listing of these materials:

Career Education Resource Documents
Teacher prepared curriculum materials from the following career education projects are available:

Cobb County, Georgia	Units
Washington County, Maryland	Subject Matter Activities
Kansas State University	CAREERPACS
Magnolia Arkansas	K-6 Career Education Guide
California State Dept. of Education	Learning Activity Packages
Lincoln County, West Virginia	Units
Lorenzo Independent School District	Units
Shallowater Independent School District	Units
West Georgia College	Units
Santa Barbara, California	K-6 Subject Matter Activities
Sheboygan, Wisconsin	Subject Matter Activities/ Guidance Activities

b. CATEGORY TWO covers a wide array of types of materials. Earlier you were presented with information on films, filmstrips, kits, books, etc. The Education Service Center - Region XVII has a wide variety of these types of materials.
The materials which are listed on the following pages are located in the Guidance Library and Media Division of the Education Service Center - Region XVII. These materials are useful and effective tools for implementing the career education thrust when used in conjunction with information being presented in the existing school curriculum.
Selections from these lists will be available for your review shortly.

2. CAREER GUIDANCE MATERIALS

Commercially produced career guidance materials can be valuable supplementary instructional resources to teachers and others attempting to provide career development activities for their students.
The following is a list of materials available from the Guidance Library of the Region XVII Education Service Center. These represent only a small portion of the complete materials located in that facility.

a. ELEMENTARY (Generally includes grades K-5)

(1). Books

Your World (Series 1 through 7) G 4 A 70

1 - Let's Take an Airplane Trip
Let's Go to the Zoo
Let's Visit the Fire Station
Let's Go to the Supermarket
Let's Build a House

2 - Let's Visit a Ship
Let's Visit Our Nation's Capitol
Let's Take a Bus Trip
Let's Go to the Doctor's Office
Let's Visit the Policeman

3 - Let's Visit the Post Office
Let's Visit a T V Station
Let's Visit a Farm
Let's Go to School
Let's Go Camping

4 - Let's Visit the Railroad
Let's Visit the Newspaper
Let's Visit a Clothing Factory
Let's Visit a Spaceship
Let's Visit the Telephone Company

5 - Let's Publish a Book
Let's Visit Mexico City
Let's Visit the Dairy
Let's Visit the Hospital
Let's Visit a Bank

6 - Let's Visit an Electric Company
Let's Visit a Mining Company
Let's Visit an Oil Company
Let's Visit a Paper Mill
Let's Visit a Rubber Company

7 - Let's Visit a Silver Company
Let's Visit a Bakery
Let's Choose a Pet
Let's Visit a Flower Shop
Let's Visit a Furniture Factory

(2). Cassette Sound Programs

It's OK to be ME Learning about Values Through Songs	G 4 A 81

(3). Multi-Media Kits

(a). Developing Understanding of Self and Others Kit (D-1)	G 4 A 1
(b). Developing Understanding of Self and Others Kit (D-2)	G 4 A 55
(c). Focus on Self Development:	
Stage I - Awareness	G 4 A 3
Stage II - Responding	G 4 A 4
Stage III - Involvement	G 4 A 5

(4). Printed Materials

Children's Dictionary of Occupations	G 4 A 85

(5). Sound Filmstrips

(a). Guidance Associates:	
Guess Who's in a Group!	G 4 H 116A
What Happens Between People?	G 4 H 116C
Who Do You Think You Are?	G 4 H 116D
You Got Mad: Are You Glad?	G 4 H 116E
But it Isn't Yours	G 4 H 116F
A Strategy for Teaching Values	G 4 H 116G
That's No Fair	G 4 H 116H
The Trouble with Truth	G 4 H 116I
You Promised!	G 4 H 116J

(b). Foundations for Occupational Planning G 4 H 90

(c). Me, Myself and I G 4 H 34

(d). What Else Do Fathers Do?/What Else Do Mothers Do? G 4 H 41

(e). Fathers Work G 4 H 49

(f). Mothers Work, Too G 4 H 50

(6). Transparencies

Career Transparencies G 4 G 1

b. SECONDARY (Generally includes Grades 6-12)

(1). Books

(a). Looking Forward to a Career in _____ Series (agriculture, radio and television, government, art, dentistry, office occupations, metal and plastics, cosmetology, theater, computers, medicine, architecture, building trades, engineering, health, environment, writing, advertising, home economics and fashion) G 4 A 80

(b). People and Me G 4 A 83

(2). Cassette Sound Programs

(a). A Man's Work: (Worker Interview Series)

Office and Sales	G 4 D 7A
Consumer	G 4 D 7B
Production	G 4 D 7C
Structural	G 4 D 7D
Miscellaneous	G 4 D 7E

(b). Career Development Laboratory G 4 A 20

(c). What's It Like? (Worker Interview Series) G 4 D 6

(3). Flashcards

Career Flashcards G 4 A 84

(4). Multi-Media Kits

(a). The Career Game	G 4 A 39
(b). Job Experience Kit	G 4 A 24

(5). Printed Materials

(a). Life Career Game	G 4 A 21
(b). Occupational View Deck	G 4 A 13
(c). Occupational Exploration Kit	G 4 A 38
(d). Widening Occupational Roles Kit	G 4 A 16
(e). Vital Information for Education and Work (VIEW)	G 4 A 18

(6). Sound Filmstrips

(a). Guidance Associates:

Belonging to a group	G 4 H 117A
Exploring Your Feelings	G 4 H 117B
Who Are You?	G 4 H 117C
People Who Work in Science	G 4 H 117D
People Who Organize the Facts	G 4 H 117E
People Who Make Things	G 4 H 117F
People Who Influence Others	G 4 H 117G
People Who Help Others	G 4 H 117H
People Who Create Art	G 4 H 117I
Forming Beliefs	G 4 H 118A
Interpersonal Relationships	G 4 H 118B
Setting Goals	G 4 H 118C
Understanding Emotions	G 4 H 118D
Shaping Identity	G 4 H 118E
Why Work At All?	G 4 H 118F
The Changing Work Ethic	G 4 H 118G
Which College for You?	G 4 H 118H
What to Expect at College	G 4 H 118I
Career Values: What Really Matters to You?	G 4 H 118J

(b). Exploring Careers	G 4 H 94

(c). Career Exploration

Occupations in Ecology Series	G 4 H 52
Automotive Repair Series	G 4 H 53
Repair and Maintenance Series	G 4 H 54
Commercial Aviation	G 4 H 59
Clerical Occupations	G 4 H 60

(d). Direction for Tomorrow

Man Has Wings	G 4 H 84A
Cabbages to Kings and Various Things	G 4 H 84B
The Money Tree	G 4 H 84C
Jobs for the Now Generation	G 4 H 84D
The Nations Builders	G 4 H 84E
Compassion for People	G 4 H 84F
Age of Electronics	G 4 H 84G

(e). Fascinating World of Work G 4 H 115

(f). World of Work: Vocational Opportunities G 4 H 31

(g). Consumer Education G 4 H 82

(h). Metalworking G 4 H 91

(i). Careers in Aerospace G 4 H 38

(j). Industry and Occupations G 4 H 51

(k). Keys: Career Education G 4 H 58

(l). Is a Career in the _____For You Series:

technician, health services, sales	G 4 H 124A
machine, service industries, government radio or TV	G 4 H 124B
hotel or motel business, finance, insurance or real estate, electronics manufacturing, clerical work	G 4 H 124C
professions, management, business administration, restaurant business	G 4 H 124D
social sciences, banking, motor vehicle or equipment manufacturing, motor freight transportation	G 4 H 124E
textile or apparel industry, natural sciences, aerospace, telephone business	G 4 H 124F

Is a Career in the _____For You Series continued)

(how a career develops) - structural work, industrial chemicals, electric power industries G 4 H 124G

performing arts, processing, fishing or forestry, food preparation G 4 H 124H

(7) Transparencies

(a). Auto Body Painting G 4 G 4

(b). Acetylene Welding G 4 G 5

(c). Agriculture Defined G 4 G 7

(d). Careers in Agriculture G 4 G 8

3. CAREER EDUCATION FILMS

The following films on the general topic of career education are available for booking through regular film booking channels of the Media Division of Education Service Center - Region XVII. These films are available only to those school districts within the geographical boundaries of Education Service Center - Region XVII that participate in the media services.

Catalog No.	Title	Grade Level	Rel/D	Color	Length
MP37236	Applying For a Job	JS	1970	C	13
MP37247	Are You Ready For A Job	JS	1968	C	10
MP61205	Body Mechanics For the Patient	SAC	1968	C	12
	Bread & Butterflies Series				
MP37368	About Bread and Butterflies	SCA	1974	C	15
MP37369	Using Bread and Butterflies	SCA	1974	C	20
MP37370	Treasure Hunt	IJ	1974	C	15
MP37371	Work Means	IJ	1974	C	15
MP37372	Me, Myself and Maybe	IJ	1974	C	15
MP37373	Decisions, Decisions	IJ	1974	C	15
MP37374	Schools and Jobs	IJ	1974	C	15
MP37375	Taking Care of Business	IJ	1974	C	15
MP37376	I Agree - You're Wrong	IJ	1974	C	15
MP37377	Success Story	IJ	1974	C	15
MP37378	Way We Live, The	IJ	1974	C	15
MP37379	Planning Ahead: The Racer	IJ	1974	C	15
MP37380	Things, Ideas and People	IJ	1974	C	15
MP37381	People Need People	IJ	1974	C	15

Catalog No.	Title	Grade Level	Rel/D	Color	Length
MP37382	Our Own Two Hands	IJ	1974	C	15
MP37383	Power Play	IJ	1974	C	15
MP37384	Choosing Changes	IJ	1974	C	15
MP6553	Business Office-Making Things Happen	JS	1970	C	10
	Career Awareness Series				
MP37385	Long Way From Kitty Hawk, A	JSCA	1971	C	11
MP37386	Information Explosion	JSCA	1971	C	11
MP37387	Way Of Helping People, A	JSCA	1971	C	15
MP37388	World Would Be In Chaos, The	JSCA	1971	C	11
MP37389	Machine In Between, The	JSCA	1971	C	11
MP37182	Careers in Broadcast News	JS	1969	C	10
MP37390	Careers in Business and Office Occupations	JC	1971	C	25
MP37204	Careers in Engineering	JS	1964	C	14
	Careers Series				
MP37241	Clerical	S	1970	C	10
MP37246	Communications	S	1970	C	12
MP37244	General Services	S	1970	C	9
MP37239	Health Services	S	1970	C	10
MP37243	Mechanical	S	1970	C	10
MP37242	Sales	S	1970	C	10
MP37260	Technicians	S	1970	C	13
	Careers With A Future Series				
MP3735	Electrician	JSCA		C	12
MP3736	Engineering Technology	JSCA		C	17
MP3737	Instrumentation	JSCA		C	16
MP3738	Millwrighting	JSCA		C	15
MP3739	Pipefitting	JSCA		C	18
MP3740	Rigging	JSCA		C	20
MP3741	Secretarial	JSCA		C	15
MP3742	Welding	JSCA		C	20
MP6447	Chemical Hair Relaxing	SAC	1969	C	32
MP61236	Choice Is Yours, The	J	1972	C	13
MP37249	Choosing A Job	JS	1971	C	12
MP3348	Clothing: A Pair Of Blue Jeans	KP	1971	C	15
MP6551	Communicating With The Public	JS	1972	C	12
MP6550	Data Processing: Introductory Principles	JS	1968	C	14
MP333	Farmer In A Changing America, The	JSCA	1973	C	27
MP3763	Find Yourself, Then Your Job	JSCA	1970	C	15
MP37237	Getting A Promotion	JS	1971	C	14
MP3848	Getting The News	IJ	1968	C	16
MP6559	Help Wanted: Secretary	SA	1969	C	18
MP37329	I Want To Work For Your Company	SAC	1972	C	10
MP37224	Jobs and Advancement - On The Move	JS	1969	C	13
MP37225	Jobs and Their Environments	JS	1969	C	14
MP37159	Job Interview-Whom Would You Hire-- Three Young Men	JS	1965	C	16

Catalog No.	Title	Grade Level	Rel/D	Color	Length
MP37158	Job Interview-Whom Would You Hire - Three Young Women	JS	1965	C	17
MP37155	Key To A Future	JS	1965	C	16
	The Library of Career Counseling Films				
MP37305	Is A Career As A Technician For You?	JS	1971	C	14
MP37401	Is A Career In Banking For You?	JS	1973	C	14
MP37402	Is A Career In Business Administration For You?	JS	1973	C	16
MP37315	Is A Career In Clerical Work For You?	JS	1972	C	16
MP37314	Is A Career In Electronics Manufacturing For You?	JS	1972	C	16
MP37310	Is A Career In Finance, Insurance Or Real Estate For You?	JS	1972	C	16
MP37309	Is A Career In Government For You?	JS	1972	C	15
MP37307	Is A Career In Machining For You?	JS	1972	C	16
MP37311	Is A Career In Management For You?	JS	1972	C	15
MP37312	Is A Career In Radio Or Television For You?	JS	1972	C	15
MP37308	Is A Career In The Health Services For You?	JS	1971	C	14
MP37313	Is A Career In The Hotel or Motel Business For You?	JS	1972	C	14
MP37316	Is A Career In The Professions For You?	JS	1972	C	15
MP37403	Is A Career In The Restaurant Business For You?	JS	1973	C	14
MP37317	Is A Career In The Service Industries For You?	JS	1972	C	15
MP37306	Is A Sales Career For You?	JS	1972	C	15
MP37400	World of Work, The	JS	1973	C	20
MP37304	Making It In The World Of Work	JSAC	1972	C	26
MP3344	Money: How It Functions	JSAC	1971	C	14
MP3345	Money: How Its Value Changes	JSAC	1971	C	14
MP37256	More Power For The Job	JS	1963	C	19
MP3346	Mrs. Peabody's Beach	IJS	1971	C	24
MP073	Newspaper Story (Second Edition)	IJSCA	1973	C	17
MP6556	Office Practice: Working With Others	SAC	1972	C	14
MP6554	Office Practice: Your Attitude	SAC	1972	C	11
MP6552	Opportunities - Sales And Merchandising	JS	1970	C	11
MP37163	Paths Of Progress-On The Threshold Of The Future	JSAC	1969	C	29
MP37261	People Who Fix Things	IJS	1971	C	20
MP6758	Pipe Welding Techniques	S	1969	C	13
	Real World Series				
MP37319	Jobs In The City, Construction	KPI	1971	C	9
MP37318	Jobs In The City, Distribution	KPI	1971	C	11
MP37320	Jobs In The City, Manufacturing	KPI	1972	C	11
MP37323	Jobs In The City, Mass Media	KPI	1972	C	11

Catalog No.	Title	Grade Level	Rel/D	Color	Length
MP37324	Jobs In The City, Medical and Health	KPI	1972	C	14
MP37321	Jobs In The City, Services	KPI	1972	C	11
MP37322	Jobs In The City, Women At Work	KPI	1972	C	11
MP6511	Secretary, The: A Normal Day	JSCA	1966	C	11
MP37328	Sense Of Purpose, A	JSAC	1973	C	14
MP6448	Stem Direction	SAC	1969	C	23
MP071	TV News - Measure Of The Medium	IJSAC	1971	C	16
MP6555	Typing Skills: Fields Of Typing	SAC	1972	C	14
MP63192	Vocations In Agriculture	JSAC	1965	C	15
MP6449	Victor Balestri	SAC	1969	C	31
MP6757	Welding-Metal, Inert Gas Techniques	S	1969	C	13
MP6560	What Do We Look Like to Others?	SAC	1972	C	10
MP372	When You Grow Up	PI	19[illegible]	C	12
MP37218	Where Do We Go From Here	JS	1969	C	15
MP37161	Where The Action Is	SAC	1967	C	27
MP651	Why Not Accounting	SCA	1971	C	15
MP6558	Working Together	JS	1972	C	12
	World Of Work Series				
MP618	Country Vet	IJSCA	1972	C	12
MP37367	Intern - A Long Year	IJSCA	1972	C	20
MP3347	World Without Money, A	JSA	1971	C	24
MP37202	Your Job: Applying For It	JS	1968	C	14
MP37207	Your Job: Finding The Right One	SAC	1968	C	16
MP37213	Your Job: Fitting In	SAC	1968	C	16
MP37212	Your Job: Getting Ahead	SAC	1968	C	16
MP37200	Your Job: Good Work Habist	JS	1968	C	14
MP77201	Your Job: And Your Boss	JS	1968	C	16
MP3762	Your New Job	SCA	1973	C	10
MP7412	Art for the Space Age	SAC	1972	C	10
MP37435	Bigger, Faster, Stronger	JSC	1974	C	24
MP3321	Buy Line, The	JSAC	1972	C	14
MP374	Cipher in the Snow	JSAC	1973	C	24
MP3843	Cities & Commerce - Where We Get Goods and Services	P	1967	C	8
MP369	Community Keeps Healthy, A	PIJ	1961	C	11
MP3319	Consumer Game, The	JSAC	1973	C	20
MP618	Country Vet	IJSAC	1972	C	12
MP3326	Different Drum, A	IJSAC	1974	C	21
MP775	Frame by Frame: The Art of Animation	IJSAC	1973	C	13
MP3317	Getting A Job Is A Job	IJSTAC	1967	C	17
MP63104	Hey Cow	KP	1973	C	8
MP37367	Intern - A Long Year	IJSAC	1972	C	20
MP3316	Keeping Your Job Is Work	SC	1971	C	12
MP625	Man In Flight	IJSAC	1958	C	31
MP3778	Stalking the Wild Cranberry - Making a TV Commercial	JSAC	1974	C	14
MP3728	Story Behind Film	JSAC	1970	C	19

K. COMMUNITY RESOURCE FILE (HANDBOOK) COMPLETION

1. Worksheet for Local Business Firms that Have Not Been Contacted or Included in the Community Resource File (Handbook)..... Page 187

2. Summary/Checklist of Follow-up Workshop Activities.. Page 187

1. Worksheet for Local Business Firms that Have Not Been Contacted or Included in the Community Resource File (Handbook).

2. Summary/Checklist of Follow-up Workshop Activities

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